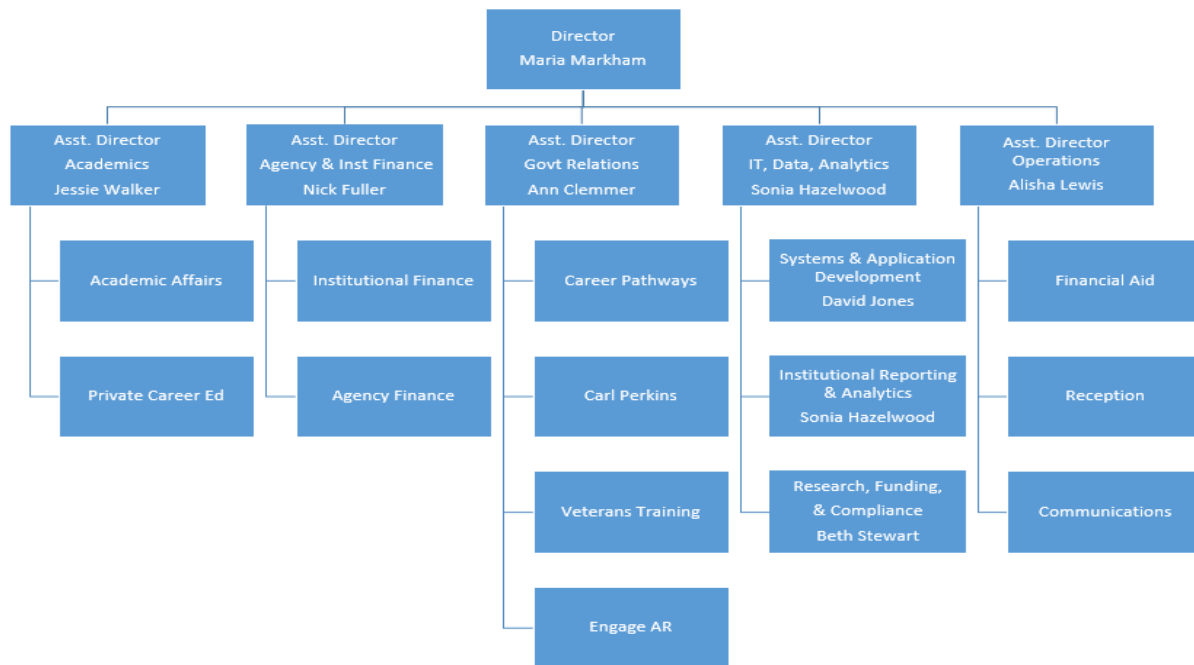


# AIRO Meeting

Tuesday, November 17, 2020  
ADHE Update

## Miscellaneous Information

- ADHE Reorganization
  - Reestablishes an IT unit within ADHE
  - Formally defines David and Beth as my team leads



- Transfer Data Sharing
  - All but two public institutions have agreed to transfer data sharing terms
  - ACTS data files will go out when those are received
  - Changed Deadline of ACTS Report to January 15, 2021
  - Reverse Transfer process is moving

## AHEIS Updates

- Manuals
  - No printed manuals this year
  - New LiveBinder version this week for Public institutions only
  - New PDF version this week for Public institutions only
  - Will email everybody when those are available
- Data Summaries
  - Student summary – being tested now
  - Course summary – ready to deploy
  - Instructor summary – will be ready in time for spring 2021 submission
  - When Spring 2021 files are submitted to Final Submission (FS), all three summaries will appear in your 03 – Automated AHEIS Reports folder
  - Please review all data summaries and look for data inconsistencies. Not all errors are caught by the AHEIS validation but can be identified by reviewing the data summaries

- Data Quality Issues
  - HS Concurrent Student/Course file differences for AY 2020 and 2021
  - Our data team is still analyzing the issues and will contact those institutions with problems later this week
  - We are also reviewing fall 2020 data for any other problems in anticipation of the upcoming legislative session
  - We are adding new validations when possible
  - Remember order of dat/eot data submissions
    - Complete the dat submission process through IV/FS BEFORE you submit your EOT files to the IV/FS process
  
- AHEIS Survey
  - Time to review the past 15 months of the new SSIS AHEIS process and application
  - Will send survey in early December
  - We want ALL feedback...good and bad
  - Suggestions for improvements
  
- AHEIS Calendar changes
  - Will be changing up the September/October submission calendar to spread out submissions to prevent system overload and delayed processing
  
- Institutional Finance (IF) AHEIS Update
  - There are currently three IF data reports in various stages of development and testing with another two in early stages of development
  - Current year data/reports will be loaded into the AHEIS production database as each application is ready
  - Once applications are in production, the ADHE team will train all IF staff at the institutions
  
- File Retention
  - New file retention processes were established with SISAC last week and are as follow:
    - 03 – Automated AHEIS Reports will be retained for 30 days
      - Includes both error reports and data summaries
    - 06 – Archive-Institutional Validation will be retained for 30 days
  
- Productivity Update
  - Year 5 timeline
  - Unreconciled grades