

Arkansas Institutional Research Organization (AIRO) Minutes

UA Cooperative Extension Service

June 25, 2015

The June AIRO meeting was called to order at 10:10 a.m. by the AIRO President, Ms. Danita Ormand. Ms. Ormand welcomed everyone to the meeting. She asked Wyatt Watson to talk about possible changes to the AIRO by-laws.

Mr. Watson discussed the possibility of the AIRO organization becoming a 501c with a Tax ID number. This would alleviate any problems that colleges have in paying their dues. He asked for input from the AIRO members on this issue. Mr. Watson also discussed changing the by-laws to where ADHE does not have to pay dues. They are a non-voting member within the organization.

The SAIR scholarship was discussed in regards to the wording on criteria and the number of awards. A suggestion for rewording the criteria was made to include that the applicant must be a current member with 2015-16 dues paid by August 17th. This was moved, seconded and approved.

Sonia Hazelwood, AIRO Treasurer, stated that the 2015-16 dues invoices would be e-mailed out the week of June 29th. The cost is \$100.00 for up to 3 people and \$25.00 for each additional person. Ms. Hazelwood also read the treasurer's report. This was moved, seconded and approved.

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| Beginning Balance 6/12/2014 | \$20,340.21 |
| Income | \$ 225.00 |
| Expenses | \$ 1,163.42 |
| Ending Balance 11/20/2014 | \$19,401.79 |

Ginger Otwell, AIRO Secretary, passed out the minutes from the previous meeting for approval. The approval was moved, seconded and approved.

The meeting was turned over to ADHE at this point. Robert Crockett discussed the new ADHE account validation system that is being rolled out. Everyone should have the opportunity to load the new validation program soon. Roll out begins as of the Summer II term. The client version will be used to check the files at your desk prior to submitting the files to ADHE. The validation checks will be the same on both the client version and the version used by ADHE. The old version and the new version will work side by side for one year to work out all of the bugs in the new system. Sequel Server or Sequel Server Express will be needed for this process. Each school will also need to be on the team viewer, which some schools already are. However, others need to contact Mr. Crockett to do this. The schools will pre-validate their files and then send them to ADHE for validation. You go to <https://modelsis.adhe.edu/Account/Login> to register. You will also have to have gone through team viewer with Mr. Crockett in order to do this.

Rick Jenkins discussed all of the changes to the 2015-16 SIS manual. A request was made by AIRO members to move the due date of the Graduate File from July 8th to August 5th in order to give schools more time to process the file. Mr. Jenkins stated that COMPASS is phasing out. There is no replacement yet; however, ADHE will let us know when there is. There is a possibility of testing cutoff scores changing. ADHE is in discussions with ACT at this time. Mr. Jenkins will let us know the outcome of the talks. Performance funding was brought up during the discussion. Schools want to know why a static list cannot be used in the STEM or High Demand sections of the performance funding list. Mr. Jenkins stated that the Vice President/Provost and the President must contact the Dr. Brett Powell, Director of ADHE, and Tara Smith, Senior Associate Director for Institutional Finance to ask for static lists.

The meeting was adjourned at 11:44 a.m.

Respectfully submitted,

Ginger Otwell
AIRO Secretary